

As per state requirements, the school must have specific information on each student. In order for your student to start on the first day of school on Monday, Aug. 8, you must have (1) submitted the appropriate student paperwork form, (2) emailed the list of required items to the front office and (3) read the 2022-2023 Family Handbook and submitted the handbook acknowledgment form.

Step 1. Complete Student Paperwork Online

Please allocate 10-15 minutes to complete the online paperwork in its entirety. You cannot submit incomplete forms. There is a different set of forms per age group below.

- [Toddler/Primary](#) (Ages 18 months-6 years)
- [Elementary and Middle School](#) (Ages 6-12 years)

Step 2. Provide Required Items to the Front Office

Per state requirements, the school must have specific information on each student. You may email items to frontoffice@starwoodacademy.com or bring by a hard copy for their file.

- A photo of the parent(s)/guardian(s) driver's license
- A photo of driver's license's for any individuals authorized to pick up your student
- Immunization, Vision, Hearing and Spinal Records
- **Your student's Health Statement documentation**

A health statement indicating your child has received a physical examination within the last 12 months is required. (Previously, this statement was referred to by SAF as a Physician's Report.) This [Health Statement form](#) or a statement from your child's pediatrician may be used to fulfill this requirement.

Step 3. View Family Handbook and Submit Acknowledgement

Starwood's Family Handbook is available online in an easy-to-use format making accessing and viewing the policies more convenient.

Elementary and Middle School students must read the policies and complete the acknowledgment form online.

- View [Family Handbook](#)
- [Toddler/Primary Handbook Acknowledgement Form](#)
- [Elementary/Middle School Acknowledgement Form](#) (Student signature required)

Please feel free to call the school or drop by to see us if you have any questions regarding the registration process. If you need assistance, the [front office team](#) is here to help!